



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION



INVITATION TO BID

REPAIRS AND MAINTENANCE OF IC FACILITIES
(PROJECT REFERENCE NO. 2017 – 09-357)

1. The **Insurance Commission through its Bids and Awards Committee (BAC)** intends to apply the sum of **Nine Million Four Hundred Thousand Pesos (Php9,400,000.00), inclusive of 12% VAT and all other applicable taxes and charges**, being the Approved Budget for the Contract (ABC) to payments under the contract for the **Repair and Maintenance of IC Facilities at 1071 United Nations Avenue, Ermita, Manila**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. IC invites PhilGEPS registered Contractors with valid and current minimum Philippine Contractors Accreditation Board (PCAB) license and registration as follows:

Classification : General Building
General Building category : B
Respective Size Range : Medium A
3. Completion of the Works is within forty-five (45) calendar days from receipt of Notice to Proceed.
4. Prospective Bidders should have completed a single largest completed contract similar to the Project equivalent to at least fifty percent (50%) of the ABC adjusted to current prices using the National Statistics Office consumer price index. For purposes of this project, similar contracts shall refer to contracts pertaining to interior fit-out of buildings/offices. The description of an eligible bidder is contained in the Bidding Documents, particularly, in **Section II. Instructions to Bidders**. □
5. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act.” □
6. Bidding is restricted to Filipino citizen/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
7. Interested bidders may obtain further information from the IC-BAC Secretariat and inspect the Bidding Documents at the address given below from **9:00 A.M. to 4:00 P.M., Monday to Friday**.

8. A complete set of Bidding Documents may be acquired by interested Bidders starting **6 October 2017** from the address below and upon payment of a non-refundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **TEN THOUSAND PESOS (PhP10,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

9. IC will hold a **Pre-Bid Conference** on **13 October 2017, 1:30 P.M.** at the IC Function Lounge, Insurance Commission, 1071 United Nations Avenue, Ermita, Manila, which shall be open to prospective bidders.
10. The Request for Clarification Deadline shall be at the close of business hours on 16 October 2017.
11. Bids must be duly received by the BAC Secretariat at the address below on or before **27 October 2017, 1:00 P.M.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18**.
12. Bid opening shall be on **27 October 2017, 1:30 P.M.** at **IC Function Room, Insurance Commission, 1071 United Nations Avenue, Ermita, Manila**. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
13. IC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
14. For further information, please refer to:

MR. EDWIN CORNELIUS A. LAUZ
BAC Chairperson
Insurance Commission
1071 United Nations Avenue, Ermita, Manila
523-8461 to 70 local 107
Email address : bacsec@insurance.gov.ph
Website : www.insurance.gov.ph

SIGNED
The Chairperson
BIDS AND AWARDS COMMITTEE