



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION
1071 United Nations Avenue
Manila

Head Office:
P.O. Box 3589 Manila
FAX No. 522-14-34
Tel. Nos. 523-84-61 to 70
Website : www.insurance.gov.ph

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CIRCULAR LETTER

**To : ALL PRE-NEED COMPANIES, SALES COUNSELORS
AND GENERAL AGENTS**

**Subject : ANTI-MONEY LAUNDERING ACT (AMLA)
COMPLIANCE**

Pursuant to Republic Act No. 9160 as amended by Republic Act 9194 and its Revised Implementing Rules and Regulations (RIRR), compliance with the following is hereby required:

1. Reporting of covered and suspicious transactions - Rule 3.b and Rule 3.b1
2. Customers identification requirements (KYC & CDD) - Rule 9.1
3. Recordkeeping requirements - Rule 9.2
4. AMLA operating manual - Rule 17.2
5. Training of personnel - Rule 17.3
6. Designation of AMLA compliance officers - Rule 17.2b
7. Examination/verification procedures on paid-up capital

Please submit the name of your company compliance officer, contact number, position in the company, email address and copy of the appointment letter as compliance officer. It is understood that the Commission shall be informed of any change in the appointment of compliance officers.

For strict compliance.


SANTIAGO JAVIER RANADA
Insurance Commissioner

