



Department of Finance
Insurance Commission
2018 Revised
Consolidated Annual Procurement Plan (APP)

No.	Program / Activity / Project	End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget PhP			Remarks/Activity (Brief Description of Program/Project)
				ADS/POST OF IB/REI	SUB/OPEN OF BIDS	NOTICE OF AWARD	CONTRACT SIGNING		TOTAL	MOOE	CO	
A. Janitorial and Security Services												
1	Janitorial Manpower Services	Admin	Competitive Bidding	July 2018	August 2018	August 2018	August 2018	SF 151	5,910,000.00	5,910,000.00	-	Deployment of Janitorial Services for the IC Office and District Offices
2	Security Manpower Services		Competitive Bidding	January 2018	February 2018	March 2018	March 2018	SF 151	7,254,000.00	7,254,000.00	-	Deployment of Security Services for the IC premises including District Offices
B. Lease of Office Space and Equipment												
1	Photocopying Machine	Admin	NP-53.9 - Small Value Procurement	April 2018	N/A	May 2018	May 2018	SF 151	450,000.00	450,000.00	-	Supply, Delivery and Installation at the OCOM and strategic IC places
2	Lease of Contracts for District Offices											
	i. Cebu District Office	Admin	NP-53.10 Lease of Real Property and Venue	N/A	N/A	April 2018	May 2018	SF 151	660,000.00	660,000.00		End of Current Contract: May 13, 2018
	ii. Davao District Office	Admin	NP-53.10 Lease of Real Property and Venue	N/A	N/A	May 2018	June 2018	SF 151	892,236.00	892,236.00	-	End of Current Contract: June 30, 2018
C. Various Property, Plant and Equipment												
1	Office Equipment											
	1.1 IC DAVAO DISTRICT OFFICE											
	i. Server Rack		NP-52 - Shopping	October 2017	N/A	January 2018	January 2018	SF 151	25,000.00	-	25,000.00	To be used for the DLL equipment installed at Davao District Office
	ii. Fire Extinguisher		NP-52 - Shopping	August 2018	N/A	August 2018	August 2018	SF 151	5,000.00	5,000.00	-	
	iii. Filing Cabinets		NP-53.9 - Small Value Procurement	August 2018	N/A	August 2018	August 2018	SF 151	45,000.00	-	45,000.00	
	iv. Sunscreen roll up and shade with 1% transparency		NP-52 - Shopping	August 2018	N/A	August 2018	August 2018	SF 151	60,000.00	-	60,000.00	
	v. Sofa		NP-52 - Shopping	August 2018	N/A	August 2018	August 2018	SF 151	45,000.00	-	45,000.00	
	vi. Multi-Function Printer with CISS		NP-53.9 - Small Value Procurement	August 2018	N/A	August 2018	August 2018	SF 151	15,000.00	-	15,000.00	
	vii. Insurance Commission Dry Seal		NP-52 - Shopping	August 2018	N/A	August 2018	August 2018	SF 151	2,000.00	2,000.00	-	
	1.2 IC CEBU DISTRICT OFFICE											
	i. Server Rack		NP-52 - Shopping	October 2017	N/A	April 2018	April 2018	SF 151	25,000.00	-	25,000.00	To be used for the DLL equipment installed at Cebu District Office
	ii. Lateral Cabinets		NP-53.9 - Small Value Procurement	August 2018	N/A	August 2018	August 2018	SF 151	60,000.00	-	60,000.00	Provisions for four (4) lateral cabinets in replacement of the existing old and defective cabinets
	iii. Sunscreen roll up and shade with 1% transparency		NP-52 - Shopping	August 2018	N/A	August 2018	August 2018	SF 151	60,000.00	-	60,000.00	