



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION
1071 United Nations Avenue
Manila



INVITATION TO BID

PROCUREMENT OF JANITORIAL SERVICES FOR THE INSURANCE COMMISSION (IC) (MANILA HEAD OFFICE, CEBU AND DAVAO DISTRICT OFFICES) AND ITS PREMISES UNDER A THREE (3) – SERVICE AGREEMENT (PROJECT REFERENCE NO. 2019 – 07 – 207)

1. The Insurance Commission through its Special Account in the General Fund 151 and Multi-Year Obligation Authority (MYOA) No. MYOA-BMB-A-18-0000083 issued by the Department of Budget and Management (DBM) dated 12 November 2018 intends to apply the sum of **Six Million One Hundred Sixty Five Thousand & 00/100 Pesos (Php6,165,000.00)**, inclusive of 12% VAT, being the Approved Budget for the Contract (ABC) to payments under the contract for the **Procurement of Janitorial Services for the Insurance Commission (IC) (Manila Head Office, Cebu and Davao District office) and its Premises under a Three (3) year Service Agreement**. The contract to be bid has a duration of three (3) years. However, the mentioned ABC is for the first year only. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Insurance Commission (IC) now invites bids for the **Procurement of Janitorial Services for the Insurance Commission (IC) (Manila Head Office, Cebu and Davao District office) and its Premises under a Three (3) year Service Agreement**. Delivery of the Goods is required as indicated in the **Bid Data Sheet**. Bidders should have completed, **within three (3) years from the date of submission and receipt of bids, a contract similar to the Project**. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.