



DISPOSAL COMMITTEE

INVITATION TO BID

The Insurance Commission (IC), through its Disposal Committee, invites all interested parties to participate in the public bidding for one (1) lot of various unserviceable furniture and fixtures, various computer equipment/supplies/peripherals and air-conditioning units/properties on an "As-Is-Where-Is" basis as indicated below:

| <u>ITEM/DESCRIPTION</u> | <u>QUANTITY IN UNIT/S</u> | <u>LOCATION</u> |
|--|---------------------------|---|
| <i>Various Insurance Commission Unserviceable Office Furniture and Fixtures, Information and Communication Technology (ICT) Equipment and Various Scrap Materials</i> | 1 Lot | IC Library, IC Carport and Open Parking Lot Insurance Commission Building, 1071 United Nations Avenue, Ermita, Manila |

Interested buyers shall bid for the entire lot of unserviceable furniture and fixtures, ICT equipment and various scrap materials with the floor price amounting to **Fourteen Thousand Pesos (Php14,000.00)**. The sealed bid/offer must be submitted to the Disposal Committee Secretariat not later than **11 February 2020, 8:30 A.M.**

A non-refundable **Bid Fee of Three Hundred Pesos (Php 300.00) per lot** shall be paid to the IC Administrative Division-Cashier Section. Upon payment of the bid fee, the interested buyers may secure the **Bid Form** from **Mr. Edmar D.J. Ignacio or Mr. John-Phillip C. Cuenta**, Members, Disposal Committee Secretariat at the Administrative Division – Records Section, Ground Floor, IC Building, 1071 United Nations Avenue, Ermita, Manila with telephone number (02) 8523-8462 to 70 loc. 123.

Bidders shall be allowed to conduct physical inspection of the unserviceable properties on **6 and 7 February 2020** during office hours from **9:00am to 12:00 Noon only**. The bidders shall inform the IC Disposal Committee through a written notice confirming their conduct of inspection. It shall be submitted at least one (1) day prior to the preferred schedule.

Opening of sealed bids shall be held on **11 February 2020, 9:30 A.M.** at the **IC Gym, Annex Building**. If in the interim there shall be a holiday, whether regular or special, the opening of bids shall be held on the next business working day.

The IC reserves the right to reject any or all of the bids with or without cause, to annul the bidding process, to waive any defect in them and to award the bidder whose bid is the most advantageous to the government.


ATTY. ERICKSON H. BALMES
Chairperson
Disposal Committee

30 JAN 2020 2019