



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION
1071 United Nations Avenue
Manila

NOTICE TO PROCEED

31 December 2021

MS. BARBARA A. SUMAMPONG
Account Executive
INTEGRATED COMPUTER SYSTEMS, INC.
3rd Floor Limketkai Bldg. Ortigas Ave.
Brgy. Greenhills, San Juan City
Tel. No.: +632 8689-5000

Dear **Ms. Sumampong**,

With the Contract Agreement having been approved, you are given notice to commence delivery for the ***Procurement of Consumables for Laser Printers for CY 2021 (Lot 1 – HP Toner Consumables)***.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one (1) copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Thank you.

Very truly yours,

DENNIS B. FUNA
Insurance Commissioner



I acknowledge receipt of this Notice on

: 3 JANUARY 2022

Name of the Representative of the Bidder

: BARBARA A. SUMAMPONG

Authorized Signature

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