



Republic of the Philippines  
Department of Finance  
**INSURANCE COMMISSION**  
1071 United Nations Avenue  
Manila



## NOTICE TO PROCEED

30 June 2016

**MR. ALEX U. YAP**  
**MR. MICHAEL JASON SIA**  
Lessors  
**YAP BUILDING**  
Door 2 and 3, 3/F Quimpo Boulevard  
Ecoland, Davao City

Dear **Messrs. Yap and Sia**:

With the attached Contract, you are given notice to commence delivery of the **Lease of Office Space for Insurance Commission Davao District, for the period of one (1) year effective 01 July 2016.**

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

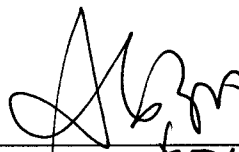
Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Very truly yours,

  
**VIDA T. CHIONG**  
Officer-In-Charge  
Deputy Insurance Commissioner  
Technical Services Group

CONFORME:

I acknowledge receipt of this Notice on  
Name of Authorized Representative  
Signature of Authorized Representative

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: **Alex Yap**  
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