## NOTICE TO PROCEED

29 September 2016

MR. JOSE L. TANJIMENEZ UNIGLOBE TRAVELWARE COMPANY, INC. 2282 Leon Guinto Street, Malate, Manila

## Dear Mr. Tanjimenez:

With the Contract Agreement having been approved, you are given notice to commence the Supply and Delivery of Light Slim Bag for the 2017-2019 Functional Group Planning and Budgeting Activity of the Legal Services Group of the Insurance Commission on 29 to 30 September 2016.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement, your proposal/quotation dated 26 September 2016 and the Request for Quotation and Terms of Reference dated 16 September 2016.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Thank you.

Very truly yours,

EMMANUEL/F/DOOC

Insurance Commissioner

I acknowledge receipt of this Notice on Name of the Representative of the Bidder Authorized Signature