



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION
1071 United Nations Avenue
Manila



NOTICE TO PROCEED

26 July 2016

Ms. MARIA GLECINDA TAN

Authorized Representative

Pharma Quest Co.

Unit 212 Park Place Centre Bldg. Marcos Highway

Corner Vermont Park Executive Village,

Brgy. Mayamot, Antipolo City

Dear **Ms. Tan**:

With the attached Contract Agreement having been approved, you are given notice to commence delivery of the **Supply and Delivery of Vitamin Supplements for the Insurance Commission** (Ref. No. 2016-03-55 Lot 1) within seven (7) days after receipt of this notice.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement relative to your bid dated 8 June 2016.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Please return the original copy to this office at the soonest.

Very truly yours,

Atty. DENNIS B. FUNA

Officer-in-Charge

Deputy Insurance Commissioner

Legal Services

CONFORME:

I acknowledge receipt of this Notice on
Name of Authorized Representative
Signature of Authorized Representative

JUL 29 2016

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