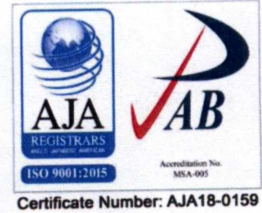




Republic of the Philippines
 Department of Finance
INSURANCE COMMISSION
 1071 United Nations Avenue
 Manila



NOTICE TO PROCEED

12 December 2018

Ms. MARIA GLECINDA P. TAN
 Authorized Representative
PHARMA QUEST CO.
 Unit 212 Park Place Centre Bldg.
 Marcos Highway cor. Vermont Park Executive Village
 Brgy. Mayamot, Antipolo City
 Tel: (02)-532-5588/806-5689/0917-3026442

Dear **Ms. Tan**:

With the attached Contract Agreement having been approved, you are given notice to complete the **one time delivery** of goods and services for the **Supply and Delivery of Vitamin Supplements for CY 2018 (Lot 2: Vitamin B-Complex)** in conformity with **Section VI (Schedule of Requirements)** of the Bidding Documents.

Likewise, you shall be responsible for performing the required goods and services under the terms and conditions of the Agreement relative to your bid dated 06 November 2018.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Please return one copy to this office at the soonest.

Very truly yours,

DENNIS B. FUNA
 Insurance Commissioner



CONFORME:

I acknowledge receipt of this Notice on
 Name of Authorized Representative
 Signature of Authorized Representative

: DECEMBER 12, 2018
 : MARIA GLECINDA P. TAN
 : *Ms. Tan*