



# PURCHASE ORDER

INSURANCE COMMISSION  
1071 U.N. Avenue, Manila

|  |  |
|--|--|
| Supplier : <b>BAN BEE COMMERCIAL CO., INC.</b> | P.O. No. : <b>2020-04-039</b>                      |
| Address : 856 CM Recto Avenue Tondo, Manila    | Date : <b>4/20/20</b>                              |
| TIN : 001-609-075-000                          | Mode of Procurement : <b>Emergency Procurement</b> |

Gentlemen: **under Bayanihan Act**  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

|   |                         |
|---|-------------------------|
| Place of Delivery : <b>INSURANCE COMMISSION</b> | Delivery Term : Pick-up |
| Date of Delivery : _____                        | Payment Term : ADA      |

| Stock/<br>Property No.   | Unit | Description                                  | Quantity | Unit Cost     | Amount     |
|--------------------------|------|--|----------|---------------|------------|
| n/a                      | roll | Plastic Cover Gauge 20<br>50 meters per roll | 4        | 5,400.00      | 21,600.00  |
| Total Cost:              |      |  |          | Php 21,600.00 |            |
| Less:                    |      |  |          |               |            |
| 5% Withholding Tax from: |      |  |          | Php 19,285.71 | Php 964.29 |
| 1% Expanded W/ Tax from: |      |  |          | Php 19,285.71 | Php 192.86 |
|                          |      |  |          | Php 1,157.14  |            |
|                          |      |  |          | Php 20,442.86 |            |

(Total Amount in Words) : *Twenty One Thousand Six Hundred Pesos Only.* **21,600.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
**BENSON PALAO CHUA**  
**BAN BEE COMMERCIAL CO., INC.**  
856 C.M. RECTO AVENUE, MANILA  
Phone: 09502010000 Fax: 78808354  
Smart: 0950-7371919 Globe: 09502010000  
TIN No.: 001-609-075-000  
Email: bomboc@gmail.com

Date \_\_\_\_\_

Very truly yours,


  
**PAULETTE G. DELGADO**

Signature over Printed Name of Authorized Official

IC Administrative Officer III

Designation

Fund Cluster : \_\_\_\_\_  
Funds Available : \_\_\_\_\_

  
**PAMELA F. PITAS**  
Signature over Printed Name of Chief  
Accountant/Head of Accounting Division/Unit

ORS/BURS No. 2020-04-0304

Date of the ORS/BURS: 4/21/20

Amount : Php 21,600.00