

BIDS AND AWARDS COMMITTEE

SUPPLEMENTAL BID BULLETIN NO. 1

Comprehensive Mobile Annual Physical Examination for Insurance Commission Officials and Employees for CY 2017 (Project Reference No. 2017-07-247A)

This Supplemental Bid Bulletin No. 1 dated 27 August 2017 is being issued to clarify, modify, or amend the following items in the Bidding Documents for the **Comprehensive Mobile Annual Physical Examination for the Insurance Commission for CY 2017 (Re-Bidding)**:

I. The following items are hereby **MODIFIED/AMENDED**:

A. **PROJECT REFERENCE NUMBER**

From: Project Reference No. 2017-07-247

To: Project Reference No. 2017-07-247A

In view of this amendment, Project Reference No. is hereby effectively adjusted to 2017-07-247A in all applicable citations, references and/or enumeration, including, but not limited to, Bid Data Sheet Item 1.1 and Bidding Forms. Subsequent references in the Bid to be submitted must be adjusted accordingly.

B. **SECTION III. BID DATA SHEET**

AMENDMENT:

FROM:

ITB Clause	
17.1	Bids will be valid until <i>One Hundred Twenty (120) days from bid opening</i> or 5 December 2017.

TO:

ITB Clause	
17.1	Bids will be valid until <i>One Hundred Twenty (120) days from bid opening</i> or 02 January 2018.

CLARIFICATION:

On ITB Clause 29.2, the additional documents which include *Profile of Physicians, Laboratory Personnel, Nurses, Medical Technologist and other personnel assigned in the project*, shall be submitted along with other post-qualification documents.

C. On the provisions under **SECTION IV. GENERAL CONDITIONS OF CONTRACT.**

All provision numbers are hereby corrected to begin with number 1 instead of 36. **All provisions numbered from 36 up to 65 are hereby corrected to start with 1 up to 30, in corresponding increments including numbered sub-items.**

To illustrate:

FROM	TO		FROM	TO
“36. Definitions xxx.”	“ 1. Definitions xxx. ”		“36.1 xxx.”	“ 1.1 xxx. ”
“37. Corrupt, Fraudulent, Collusive, and Coercive Practices xxx.”	“ 2. Corrupt, Fraudulent, Collusive, and Coercive Practices xxx ”		“37.1 xxx.” “37.2 xxx.”	“ 2.1 xxx. ” “ 2.2 xxx. ”
“38. Inspection and Audit by the Funding Source xxx.”	“ 3. Inspection and Audit by the Funding Source xxx. ”			

The applicable specifications in the **Special Conditions of Contract shall now be:**

GCC Clause	
1.1(g)	The Procuring Entity is Insurance Commission.
1.1(i)	The Supplier is <i>[to be inserted at the time of contract award]</i> .
1.1(j)	The Funding Source is The Government of the Philippines (GOP) through IC’s Special Account in the General Fund 151 in the amount of Four Million Five Hundred Twenty-Five Thousand Eight Hundred Fourteen Pesos (Php4,525,814.00) inclusive of 12% VAT and all other applicable taxes and charges being the Approved Budget for the Contract (ABC) to payments under the contract for the Comprehensive Mobile Annual Physical Examination for the Insurance Commission Officials and Employees for CY 2017 (Re-Bidding).
1.1(k)	The Project sites are defined in Section VI. Schedule of Requirements.

2.1	No further instructions.
5.1	<p>The Procuring Entity's address for Notices is:</p> <p>DENNIS B. FUNA Insurance Commissioner Insurance Commission 1071 United Nations Avenue Ermita, Manila, Philippines Tel. No.: (02) 523-8461 to 70 local 113; (02) 525-2015 E-mail address: ocom@insurance.gov.ph</p> <p>The Supplier's address for Notices is:</p> <p>_____</p> <p>_____</p> <p>_____</p>
6.2	<p>Delivery and Documents –</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI. Schedule of Requirements. The details of shipping and/or other documents to be furnished by the Supplier are as follows:</p> <p><i>For Goods supplied from within the Philippines:</i></p> <p>Upon delivery of the Goods to the Project Site, the Supplier shall notify the Procuring Entity and present the following documents to the Procuring Entity:</p> <ul style="list-style-type: none"> (i) Original and four copies of the Supplier's invoice showing Goods' description, quantity, unit price, and total amount; (ii) Delivery receipt detailing number and description of items received signed by the authorized receiving personnel; (iii) Certificate of Acceptance/Inspection Report signed by the Procuring Entity's representative at the Project Site; and <p>For purposes of this Clause the Procuring Entity's Representatives at the Project Site are Mr. Tranquilino E. Espejon, IC Supervising Administrative Officer, and Ms. Leizle L. Arlando, IC Administrative Officer II, of the Human Resource Division.</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <ul style="list-style-type: none"> (a) performance or supervision of on-site assembly and/or start-up of the supplied Goods;

- (b) furnishing of tools required for assembly and/or maintenance of the supplied Goods;
- (c) performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and The Contract price for the Goods shall include the prices charged by
- (d) the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

Packaging –

The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the GOODS' final destination and the absence of heavy handling facilities at all points in transit.

The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.

The outer packaging must be clearly marked on at least four (4) sides as follows:

- Name of the Procuring Entity
- Name of the Supplier
- Contract Description
- Final Destination
- Gross weight
- Any special lifting instructions
- Any special handling instructions
- Any relevant HAZCHEM classifications

A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.

Insurance –

The Goods supplied under this Contract shall be fully insured by the Supplier in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery. The

	<p>Goods remain at the risk and title of the Supplier until their final acceptance by the Procuring Entity.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the Contract Price.</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered <i>force majeure</i> in accordance with GCC Clause 57.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP Deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Patent Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
10.4	Not applicable.
10.5	Payment using LC is not allowed.
11.3	Maintain the GCC Clause.
13.4(c)	No further instructions.
16.1	The inspections and tests that will be conducted are verification and checking of the existence of proof that Service Provider is capable of delivering goods and services compliant with the schedule of delivery and the technical specifications, as appropriate including, among others, calibrated equipment, eligible technicians and medical professionals, and facilities.

17.3	<p><i>If the Goods pertain to Expendable Supplies:</i> Three (3) months after acceptance by the Procuring Entity of the delivered Goods or after the Goods are consumed, whichever is earlier.</p> <p><i>If the Goods pertain to Non-expendable Supplies:</i> One (1) year after acceptance by the Procuring Entity of the delivered Goods.</p>
17.4	The period for correction of material and equipment defects in the warranty period is within twenty-four (24) hours.
21.1	All partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

D. SECTION VII. TECHNICAL SPECIFICATIONS.

AMENDMENT:

FROM:

<p>II. Individual Medical Results and Analysis Report</p>	<p>2.2 Online viewing of all individual results must be provided by the Supplier through a secured link with Log-in ID to be accessed by an authorized IC HRD personnel. The Supplier shall likewise send to each employee through their official IC email addresses respective individual results in PDF formats. The IC shall provide the list of IC employees with official IC email addresses.</p> <p style="text-align: center;">xxx</p>
	<p>2.3 (c) Probable causes of conditions in Item 3 (e.g., family history, employee lifestyle, work-related, environment) demographics</p>

TO:

<p>II. Individual Medical Results, Progress Monitoring and Analysis Reports</p>	<p>2.2 Viewing of medical examination results must be available online through secured access in the company's website. The conduct of medical examinations must be facilitated through an automated process and patient's specimen must be bar coded to preserve integrity. Real-time progress monitoring of medical examinations must be available through a computerized system.</p> <p>The Supplier shall likewise send to each employee through their official IC email addresses respective individual results in PDF format. The IC shall provide the list</p>
--	---

	<p>of IC employees with official IC email addresses.</p> <p>2.3 (c) Probable causes of conditions in Item 2.3 (ii) (e.g., family history, employee lifestyle, work-related, environment) demographics</p>
--	---

All other items not otherwise provided with corresponding amendments and/or modifications are hereby retained.

E. The following items are given **CLARIFICATION**:

1. APPROVED BUDGET FOR CONTRACT (ABC)

The Approved Budget for Contract in the amount of **Four Million Five Hundred Twenty-Five Thousand Eight Hundred Fourteen Pesos (Php4,525,814.00)** is *inclusive of 12% VAT and all other applicable taxes and charges.*

2. USE OF DETAILED BID PRICE SCHEDULE

Indicate "0" for corresponding items offered with no cost to the government.

3. USE OF STATEMENT OF COMPLIANCE WITH SECTION VI AND VII OF THE BIDDING DOCUMENTS

Indicate "COMPLY" in the appropriate column corresponding to each requirement.

4. PROPER SEALING AND MARKING OF BIDS

Illustration attached as Annex A

All other items not otherwise provided with corresponding amendments and/or modifications are hereby retained. Moreover, applicable items in the **Statement of Compliance with Section VI and Section VII of the Bidding Documents** (IC Form No. 6) are likewise amended accordingly.

For the information and guidance of all concerned.

Issued this 27th day of August 2017 in the City of Manila.

-ORIGINAL SIGNED-
EDWIN CORNELIUS A. LAUZ
 Chairman
 Bids and Awards Committee

Supplemental Bid Bulletin No. 1 dated 27 August 2017 for the **Comprehensive Mobile Annual Physical Examination for Insurance Commission Officials and Employees for CY 2017** (*Re-Bidding, Project Reference No. 2017-07-247A*)

consisting of ten (10) pages

Received by:

Name of the Bidder/Company: _____

Name of Authorized Representative/s: _____

Signature/s: _____

Date: _____

Annex A

Proper Sealing and Marking of Bid Envelopes



**Single Sealed Envelope Containing the
Original and Copies of Bid**

Envelope No. 1.3 + Envelope No. 2.3 + Envelope No. 3.3 + Envelope No. 4.3 =

**TO: THE INSURANCE COMMISSION BIDS AND AWARDS
COMMITTEE**

**COMPREHENSIVE MOBILE ANNUAL PHYSICAL
EXAMINATION FOR INSURANCE COMMISSION
OFFICIALS AND EMPLOYEES FOR CY 2017**

(REFERENCE NO. 2017-07-247A)

**FROM: ABC CORPORATION, 1234 MAKATI CITY
DO NOT OPEN BEFORE 1:30 PM, 7 AUG 2017**

Notes: 1. The colors of the envelopes, Lot Nos. indicated and name and address of the company are for illustration purposes only.