



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION
1071 United Nations Avenue
Manila

**APPLICATION FOR RENEWAL OF
INSURANCE AND/OR REINSURANCE BROKER'S LICENSE**

_____ Date

The Insurance Commissioner
Manila

Sir/Madam:

The undersigned hereby applies for the renewal of license to do business in the Philippines as insurance broker/ reinsurance broker/ insurance and reinsurance broker for the year beginning 01 January 20 ____, under Chapter IV, Title 1 of the Insurance Code, as amended by Republic Act No. 10607 and in support thereof, represents as follows:

1. Name of Applicant and Soliciting Official (as stated in the License):

2. Principal Office Address: _____

Telephone Number: _____

E-mail Address: _____

3. Percentage of foreign participation:

Attached are the following pertinent documents necessary for the renewal of said license:

1. Copy of the license sought to be renewed;
2. Verified photocopy of ITR of company;
3. Verified photocopy of ITR of soliciting official/s;
4. Updated List of Stockholders and Members of Board of Directors and Officers;
5. Copies of the Renewed Errors and Omission Policies;
6. Copy of the Renewed Surety Bond;
7. Certification on commissions earned during the preceding fiscal year signed by the company's external auditor;
8. Affidavit signed by a senior officer, with a rank of at least Vice-President attesting that it has no violation on the prohibition provided under Section 11 of Circular Letter No. _____; and

9. Documentary Stamp

Soliciting Official

By: _____
Authorized Company/Corp. Official

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