



Advisory No.:	<b>RS-2023-011</b>
Classification:	<b>Regulatory and Supervisory Advisory</b>
Date:	<b>20 June 2023</b>

## INSURANCE COMMISSION ADVISORY

**TO : All Regulated Entities Concerned**

**SUBJECT : Pilot Testing on Optical Mark Reader (OMR) Scanner Test Scoring Machine Answer Sheet**

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Relative to the conduct of Off-Site Special Agents' Qualifying Examinations, please be advised that this Commission will conduct a Pilot Testing on the use of Optical Mark Reader (OMR) Scanner Test Scoring Machine in selected areas within Metro Manila on **24 June 2023, 01 July, 08 July and 15 July 2023**.

In this regard, examinees will be required to input their answers using the appropriate answer sheet.

The following are the general directions while filling out the scantron answer sheet:

1. Use **No. 2** pencil **ONLY** in filling out all text fields and in marking/shading answers.
2. **DO NOT USE** ink, ball point, or felt tip pens.
3. Shade **neatly and completely** the circles that correspond to your answers. Questions will be marked **WRONG** when questions are left unanswered.
4. **DO NOT USE** correction fluid, correction pen, correction tape, or any other similar materials.
5. **Erase clearly** any marks you wish to change.
6. **DO NOT MAKE** any stray marks/unnecessary marks on the answer sheet.

### STEPS IN FILLING-OUT THE ANSWER SHEETS:

Step 1: Write down in print your full name beginning with Last Name in the boxes. Fill in one letter of your name in each column. Then fill in each circle that corresponds to each letter.



Step 4: Once done, signature of examinee must be affixed over printed name.

**SIGNATURE OVER PRINTED NAME**

The Licensing Division will send formal notification to insurance companies who will be subjected to the said pilot testing.

Please be guided accordingly.

  
**REYNALDO A. REGALADO**  
Insurance Commissioner

