



Republic of the Philippines
Department of Finance
INSURANCE COMMISSION
1071 United Nations Avenue
Manila



NOTICE OF AWARD

15 JUNE 2023

MS. JENNIFER L. CALAYAG-UMALI
Project Support Officer
OTUS COPY SYSTEM, INC.
10th Floor MG Tower, No. 75 Shaw Boulevard
Barangay Daang-Bakal, Mandaluyong City 1551

Dear **Ms. CALAYAG-UMALI**:

We are pleased to notify that your proposal dated 24 April 2023 for the **One (1) Year Lease of Five (5) Units Multi-Functional Photocopying Machine for the Insurance Commission** (P.R. No. 2023-04-095) amounting to **TWO HUNDRED FORTY-FOUR THOUSAND EIGHT HUNDRED PESOS (Php244,800.00)**, inclusive of taxes and all other charges, is hereby accepted.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the Administrative Division.

Thank you.

Very truly yours,


REYNALDO A. REGALADO
Insurance Commissioner



ACCEPTANCE/CONFORME:

The undersigned accepts the award of contract and signifies conformity to enter into contract with the Insurance Commission for the above requirement.


MS. JENNIFER L. CALAYAG-UMALI

Project Support Officer

Date: June 15, 2023