



Republic of the Philippines
 Department of Finance
INSURANCE COMMISSION
 1071 United Nations Avenue
 Manila



Advisory No.:	MSS-2023-030
Classification:	Management Support Services Advisory
Date:	22 September 2023

INSURANCE COMMISSION ADVISORY

TO : All Insurance/Reinsurance Companies, Insurance and Reinsurance Brokers, Mutual Benefit Associations, Trusts For Charitable Uses, Pre-Need Companies, Health Maintenance Organizations and other Insurance Commission Regulated Entities and All IC Personnel

SUBJECT : Work Suspension

Relative to the Office of the President Memorandum Circular No. 32 dated 21 September 2023 (copy attached), please be advised that work in the IC Office is hereby suspended **effective 03:00 PM on Monday, 25 September 2023** to afford government workers and their families time to celebrate, in their respective homes, the *Kainang Pamilya Mahalaga Day* pursuant to Proclamation No. 326, series of 2012.

Those who have already confirmed their appointments with the Insurance Commission Appointment Reservation System (ICare) through <https://web.insurance.gov.ph/icare/login>, but are affected by said work suspension, are advised to request another schedule.

Please be guided accordingly.

ATTY. ERICKSON H. BALMES
 Deputy Insurance Commissioner
 Management Support Services Group

Office of the President
of the Philippines
Malacañang

MEMORANDUM CIRCULAR NO. 32

Pursuant to Proclamation No. 60 (s. 1992), which declared the last week of September of every year as Family Week, and in order to afford government workers and their families time to celebrate, in their respective homes, the *Kainang Pamilya Mahalaga* Day pursuant to Proclamation No. 326 (s. 2012), work in government offices in the Executive branch shall be suspended from 3:00 in the afternoon onwards on Monday, 25 September 2023.

However, those agencies whose functions involve the delivery of basic and health services, preparedness/response to disasters and calamities, and/or the performance of other vital services shall continue their operations and render the necessary services.

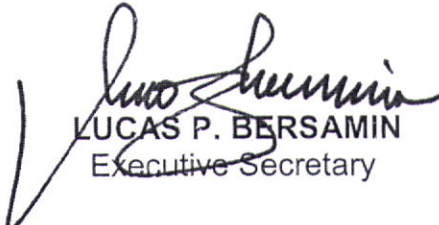
This Office also encourages all government workers in the Executive branch to fully support the programs and activities relative to the observance of Family Week, as organized by the National Committee on the Filipino Family.

The suspension of work in other branches of government, in independent commissions or bodies, and in the private sector is encouraged, so as to afford all Filipino families the full opportunity to celebrate the 31st National Family Week.

This Circular shall take effect immediately.

DONE, in the City of Manila, Philippines, this 21st day of September in the Year of our Lord Two Thousand and Twenty-Three.

By authority of the President:


LUCAS P. BERSAMIN
Executive Secretary

