



Republic of the Philippines  
Department of Finance  
**INSURANCE COMMISSION**  
1071 United Nations Avenue  
Manila



**NOTICE TO PROCEED**

5 December 2023

**MS. MARY ANN M. DATIG**  
Sales and Marketing Manager  
**Richworld Hotel & Resort Corporation**  
5011 P. Burgos Street,  
Makati City, Metro Manila

Dear **Ms. Datig**:

With the attached Contract Agreement having been approved, you are given notice to commence delivery of the **Lease of Venue for the Insurance Commission – Gender and Development Focal Point System (IC GADFPS) Planning and Budgeting Workshop for FY 2024 (P.R. No. 2023-11-399A)**.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the IC GADFPS.

Thank you.

Very truly yours,

  
**FERDINAND GEORGE A. FLORENDO**  
Officer-in-Charge

I acknowledge receipt of this Notice on : DEC. 5, 2023  
Name of the Representative of the Bidder : MARY ANN M. DATIG  
Authorized Signature : 