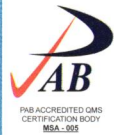




Republic of the Philippines
 Department of Finance
INSURANCE COMMISSION
 1071 United Nations Avenue
 Manila



NOTICE TO PROCEED

__ November 2023

MR. ALEX U. YAP
MR. MICHAEL JASON SIA
 Lessors
 YAP Building
 Quimpo Boulevard
 Ecoland, Davao City

Dear **Sirs**,

With the Contract of Lease having been approved, you are given notice to commence delivery for the **One (1) Year Lease of Office space for Insurance Commission Davao District Office** (*Project No. 2023-10-313A*).

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Contract and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one (1) copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Thank you.

Very truly yours,


REYNALDO A. REGALADO
 Insurance Commissioner



We acknowledge receipt of this Notice on : 30 NOVEMBER 2023

Name/s of the Representative/s of the Bidders : ALEX U. YAP

Authorized Signature/s : 