



Department of Finance
Insurance Commission
2023 Consolidated Annual Procurement Plan (APP)

No.	Program / Activity / Project	End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget PhP			Remarks/Activity (Brief Description of Program/Project)
				ADS/POST OF IB/REI	SUB/OPEN OF BIDS	NOTICE OF AWARD	CONTRACT SIGNING		TOTAL	MOOE	CO	
A. Janitorial and Security Services												
1	Janitorial Manpower Services	Admin	Competitive Bidding	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	SF 151	9,026,909.00	9,026,909.00	-	Janitorial Services for IC-Manila head Office, and Cebu and Davao District Offices
2	Security Manpower Services	Admin	Competitive Bidding	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	SF 151	11,786,005.00	11,786,005.00	-	Security Services for IC-Manila head Office, and Cebu and Davao District Offices
B. Lease of Office Space and Equipment												
1	Photocopying Machine	Admin	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	544,500.00	544,500.00	-	Supply, Delivery and Installation at the OCOM and strategic IC places
2	Lease of Contracts for District Offices											
	i. Cebu District Office	Admin	NP-53.10 Lease of Real Property and Venue	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	2,226,897.00	2,226,897.00	-	Lease Contract for Office Space f the IC Cebu District Office
	ii. Davao District Office	Admin	NP-53.10 Lease of Real Property and Venue	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	1,149,200.00	1,149,200.00	-	Lease Contract for Office Space f the IC Davao District Office
C. Various Property, Plant and Equipment												
1 Office Equipment												
1.1 IC MANILA OFFICE												
	i. Office Furniture and Fixtures	Admin	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	194,325.00	194,325.00	-	Provision for replacement of old and defective office furnitures and fixtures
	ii. Organ/Piano Keyboard Instrument and Accessories	IC Choir/Admin	NP-53.9 - Small Value Procurement/Shopping	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	150,000.00	-	150,000.00	Procurement of Organ/Piano Keyboard Instrument and Accessories for the use of the IC Choir
1.2 IC DAVAO DISTRICT OFFICE												
	i. Steel Cabinets	Davao District Office	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	70,000.00	70,000.00	-	Provision for additional storage of documents at the Davao District Office
D. Supplies and Materials												
1	Business Cards for IC Officials	OCOM/ODCOM	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	150,000.00	150,000.00	-	Provisions for the IC Executives
2	Mineral Drinking Water	Admin	NP-53.9 - Small Value Procurement/Shopping	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	200,000.00	200,000.00	-	Supply and Delivery of Drinking water with Brand New Hot and Cold Dispenser
3	Common Use Supplies available at Procurement Service	Admin	NP-53.5 Agency-to-Agency - Thru DBM-PS	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	1,058,339.00	1,058,339.00	-	Supply and Delivery, based on approved APP-CSE for CY 2023
4	Common Use Supplies not available at Procurement Service	Admin	NP-53.9 - Small Value Procurement/ Shopping	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	7,500,000.00	7,500,000.00	-	
E. Other Maintenance and Operating Expenses												
1	Strengthening Week (Anniversary) for 2023	Steering Committee	NP-53.5 Agency-to-Agency / NP-53.9 - Small Value Procurement	Jan-Feb 2023	N/A	Jan-Feb 2023	Jan-Feb 2023	SF 151	6,500,000.00	6,500,000.00	-	Provision for the 74th Anniversary of IC
2	Mid-Year Performance Review and Planning and Team Building Activity	HRD/PMD	NP-53.10 Lease of Real Property and Venue and NP-53.9 - Small Value Procurement	August 2023	N/A	August 2023	September 2023	SF 151	5,000,000.00	5,000,000.00	-	Engagement of Facilitator for the Mid-Year Planning and Review and Team Building and Procurement of Transportation services, food, logistics, accommodations, lease of venue and incidental expenses, among others.
3	Year End Assessment Program	Steering Committee	NP-53.9 - Small Value Procurement	October 2023	N/A	November 2023	November 2023	SF 152	4,800,000.00	4,800,000.00	-	Procurement for the 2023 YEA Activities
4	Printing of 2024 Institutional Calendar	PMD	NP-53.9 - Small Value Procurement	Jan - Feb 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	190,000.00	190,000.00	-	Printing of the 2024 Institutional Calendar



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5	Services of Third Party Certifying Body for ISO	PMD	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	260,000.00	260,000.00	-	ISO Certifying Body
6	Consultancy Services for the Enterprise Architect of the Insurance Commission	ITD/ISyD	NP-53.7 – Highly Technical Consultants	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	1,440,000.00	1,440,000.00	-	Engagement of services of an Enterprise Architect Consultant for the Insurance Commission
7	Procurement of Memorabilia/Souvenir for the 2023 Loyalty Incentive Awardees (IC PRAISE)	HRD	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	520,000.00	520,000.00	-	Procurement of Memorabilia/Souvenir for the 2023 Loyalty Incentive Awardees (IC PRAISE)
8	Procurement of Memorabilia/Souvenir for the 2022 Loyalty Incentive Awardees (IC PRAISE)	HRD	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	915,000.00	915,000.00	-	Procurement of Memorabilia/Souvenir for the 2022 Loyalty Incentive Awardees (IC PRAISE)
9	PRAISE Awardees (Plaques)	HRD	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	42,745.00	42,745.00	-	Procurement of Plaques for PRAISE Awardees
10	Loyalty Pins for 2023 Loyalty Incentive Awardees	HRD	NP-53.9 - Small Value Procurement	Dec 2023 - Jan 2024	N/A	Jan - Dec 2023	Dec 2023 - Jan 2024	SF 151	30,000.00	30,000.00	-	Procurement of Loyalty Pins
11	Plaques for IC PRAISE Awardees (Gawad Parangal during the 75th Anniversary Celebration)	HRD	NP-53.9 - Small Value Procurement	Dec 2023 - Jan 2024	N/A	Jan - Dec 2023	Dec 2023 - Jan 2024	SF 151	50,000.00	50,000.00	-	Procurement of Plaques for Awardees
12	Purchase of Accountable Forms	Admin	Agency to Agency	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	2,165,900.00	2,165,900.00	-	Provision for printing of IC Official Receipt, checks, etc.
13	Catering Services for hosting of the CSC Cluster Meeting	HRD	NP-52 - Shopping	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 152	65,000.00	65,000.00	-	Provision for catering services for the CSC Cluster Meeting
14	Customized Formal Attire for the IC Chorale	HRD	NP-53.9 - Small Value Procurement	Oct - Dec 2023	N/A	Oct - Dec 2023	Oct - Dec 2023	SF 151	160,000.00	160,000.00	-	
15	Customized Polo Shirts with Embroidery for the Insurance Consciousness Week	HRD	NP-53.9 - Small Value Procurement	October 2023	N/A	Oct - Dec 2023	Oct - Dec 2023	SF 151	260,000.00	260,000.00	-	
16	Customized Polo Shirts with Embroidery for the IC CY 2023 Year End Assessment	HRD	NP-53.9 - Small Value Procurement	Nov - Dec 2023	N/A	Nov - Dec 2023	Nov - Dec 2023	SF 151	260,000.00	260,000.00	-	
17	Professional Photography Services	HRD	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	170,000.00	170,000.00	-	Provision for Professional Pictures of the IC Executives and Employees
18	Procurement of Commemorative Stamps for the Insurance Commission's 75th Anniversary Celebration	Steering Committee	NP-53.5 Agency-to-Agency	Dec 2023 - March 2024	N/A	Dec 2023 - March 2024	Dec 2023 - March 2024	SF 151	600,000.00	600,000.00	-	Commemorative Stamps provided by PhilPost
19	Strengthening Week (Anniversary) for 2024	Steering Committee	NP-53.5 Agency-to-Agency, NP-53.9 - Small Value Procurement	Dec 2023 - March 2024	N/A	Dec 2023 - March 2024	Dec 2023 - March 2024	SF 151	7,850,000.00	7,850,000.00	-	Provision for the 75th Anniversary of IC
20	Lease of Venue for the IC Rebranding Activity	Steering Committee	NP-53.5 Agency-to-Agency, NP-53.10 Lease of Real Property and Venue	January - December 2024	N/A	January - December 2024	January - December 2024	SF 151	1,000,000.00	1,000,000.00	-	Provision for the rebranding of IC
21	Consultancy Services for the IC Rebranding Activity	Steering Committee	NP-53.9 - Small Value Procurement	January - December 2024	N/A	January - December 2024	January - December 2024	SF 151	1,000,000.00	1,000,000.00	-	Provision for the rebranding of IC



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22	Other Logistical Requirements for the IC Rebranding Activity	Steering Committee	NP-53.9 - Small Value Procurement	January - December 2024	N/A	January - December 2024	January - December 2024	SF 151	500,000.00	500,000.00	-	Provision for the rebranding of IC
F. Health and Wellness												
1	Influenza Vaccination	HRD	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	226,160.00	226,160.00	-	Procurment and Administration of Influenza Vaccine
2	Vitamins	HRD	NP-53.9 - Small Value Procurement	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	SF 151	1,341,412.00	1,341,412.00	-	Supply and Delivery of Vitamins
3	Mandatory Drug Testing	HRD	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	85,376.00	85,376.00	-	Conduct of Mandatory Drug Testing
G. Repairs and Maintenance/Utility Services												
1	Repairs and Maintenance of Existing office and IT equipment and Fixtures	Admin / ITD	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	751,300.00	751,300.00	-	Provision to maintain the IC Office Building
2	Repairs and Maintenance of Electrical Components	Admin	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	550,000.00	550,000.00	-	Provision for electrical supplies (i.e electrical tape, wires, etc.)
3	Disinfection and Sanitation of Office Premises	Admin	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	1,003,200.00	1,003,200.00	-	Provision for Disinfection and Sanitation of Office Premises
4	Supply of Petroleum, Oil and Lubricants of IC vehicles	Admin	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	1,922,085.00	1,922,085.00	-	Provision for all IC vehicles
5	Electrification, Power and Energy Structure	Admin	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	605,000.00	605,000.00	-	Provision to maintain the IC Office Building
6	Repairs and Maintenance of Office Equipment	Admin	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	301,720.00	301,720.00	-	Provision to maintain the IC Office Building
7	Repairs and Maintenance of Furnitures and Fixtures	Admin	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	213,758.00	213,758.00	-	Provision to maintain the IC Office Building
8	Repairs and Maintenance - Motor Vehicle	Admin	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	1,614,113.00	1,614,113.00	-	Repairs and Maintenance of IC Vehicles
9	Preventive Maintenance of Fire Alarm System of IC	Admin	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	94,834.00	94,834.00	-	Provision for the maintance of installed fire alarm system of IC
10	One (1) Year Termite/Pesticides Treatment for the IC Manila Head Office	Admin	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	466,667.00	466,667.00	-	Provision for the termite pest control of IC.
11	Preventive Maintenance of Automatic Sliding Door	Admin	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	66,550.00	66,550.00	-	Preventive Maintenance of Automatic Sliding Door
12	Preventive Maintenance of Aircondition Units of IC	Admin	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	676,000.00	676,000.00	-	Provision for Preventive Maintenance of seventy one (71) units ACU of IC
13	Preventive Maintenance of Elevated Water and Cistern Tanks	Admin	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	73,205.00	73,205.00	-	Provision to maintain the Water tank and Cistern
14	Repairs and Maintenance Other PPE	Admin	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	266,200.00	266,200.00	-	Repairs and Maintenance Other PPE
15	Repairs and Maintenance IC Office Building	Admin	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	1,818,146.00	1,818,146.00	-	Provision for repairs and maintenance of the IC Main Office building
H. Utilities												
1	Water Expenses	Admin	Direct Contracting (GPPB Res. No. 019 2006, as amended by GPPB Res. No. 03-2011	January 2023	N/A	January 2023	January 2023	SF 151	1,210,000.00	1,210,000.00	-	IC Head Office and District Offices water supply
2	Electricity Services	Admin	Direct Contracting (GPPB Res. No. 019 2006, as amended by GPPB Res. No. 03-2011	January 2023	N/A	January 2023	January 2023	SF 151	9,317,000.00	9,317,000.00	-	IC Head and District Offices power supply
I. Advertising / Subscription												
1	Publication/Posting of Notices in Newspaper	OCOM/ ODCOM/ LSG	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	995,000.00	995,000.00	-	Publication requirements of various IC offices
2	Books, e-Books	OCOM	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	150,000.00	150,000.00	-	



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3	Digital Cable Television Service	Admin	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	SF 151	60,000.00	60,000.00	-	Provision for Annual subscription of Digital Cable services and for public, education and dissemination of information for IC Executives
4	Newspapers / Magazines	Admin	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	SF 151	830,143.00	830,143.00	-	Daily subscription of newspaper for IC officials and Divisions. For public, education and dissemination of information.
5	Subscription to Bloomberg	TSG	Direct Contracting/NP-53.14 - Direct Retail Purchase	January 2023	N/A	January 2023	January 2023	SF 151	1,832,000.00	1,832,000.00	-	Provision for renewal of Subscription
6	Subscription to National Registry of Scripless Securities (NRoSS)	TSG	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	January 2023	N/A	January 2023	January 2023	SF 151	60,000.00	60,000.00	-	Provision for connection fee of NRoSS from Bureau of Treasury (BTr)
7	Subscription to Asia Insurance Review Datahub	SRD	Direct Contracting/NP-53.14 - Direct Retail Purchase/NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	January 2023	N/A	January 2023	January 2023	SF 151	210,000.00	210,000.00	-	Provision for conducting research and cross-country analyses on financial investments, which will improve reporting and enhance understanding of market trends and performance to be utilized by the Actuarial, Investments, and Reinsurance Divisions, and Statistics and Research Division
8	Talent Acquisition Tool	HRD	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	514,000.00	514,000.00	-	Procurement of Talent Acquisition Tool
9	Subscription to Actuarial Exam Reviewers	Actuarial	NP-53.14 - Direct Retail Purchase	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	260,000.00	260,000.00	-	Provision for four (4) reviewers provided by the Coaching Actuaries
J. Communications												
1 Telecommunications Services												
i.	Landline/Trunkline	Admin	Direct Contracting (GPPB Res. No. 019-2006, as amended by GPPB Res. No. 03-2011)	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	3,700,000.00	3,700,000.00	-	IC Head Office and District Offices telephone requirements
ii.	Post and Pre Paid Plans	ITD	Direct Contracting (GPPB Res. No. 019-2006, as amended by GPPB Res. No. 03-2011)	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	7,750,000.00	7,750,000.00	-	Provision of cellular phone lines for IC officials, supervisors, examiners and administrative officers
2 Internet Services												
i.	Primary Dedicated Internet Connection	ITD	Competitive Bidding/Direct Contracting (GPPB Res. No. 019-2006, as amended by GPPB Res. No. 03-2011)	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	SF 151	1,265,400.00	1,265,400.00	-	Provision for Primary Internet Gateway
ii.	Secondary Dedicated Internet Connection	ITD	Competitive Bidding/Direct Contracting (GPPB Res. No. 019-2006, as amended by GPPB Res. No. 03-2011)	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	SF 151	1,270,000.00	1,270,000.00	-	Provision for Secondary Internet Gateway



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iii. Integrated Services Digital Network (ISDN)	ITD	Direct Contracting (GPPB Res. No. 019 2006, as amended by GPPB Res. No. 03-2011)	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	2,500,000.00	2,500,000.00	-	
3 Domestic Leased Line (DLL)											
i. Cebu	ITD	Direct Contracting (GPPB Res. No. 019 2006, as amended by GPPB Res. No. 03-2011)	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	645,120.00	645,120.00	-	
ii. Davao	ITD	Direct Contracting (GPPB Res. No. 019 2006, as amended by GPPB Res. No. 03-2011)	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	712,320.00	712,320.00	-	
4 PhilPost	Admin	NP-53.5 Agency-to-Agency	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	217,800.00	217,800.00	-	
5 Courier Services	Admin	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	726,000.00	726,000.00	-	
K. Taxes, Insurance Premiums and Other Fees											
1 Taxes, Duties and Licenses	Admin	NP-53.5 Agency-to-Agency	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	261,120.00	261,120.00	-	
2 Fidelity Bond Premiums	Admin	NP-53.5 Agency-to-Agency	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	348,840.00	348,840.00	-	
3 Registration of Motor Vehicles	Admin	NP-53.5 Agency-to-Agency	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	49,500.00	49,500.00	-	Registration and Insurance coverage of IC Vehicles (Toyota Innova, Vios and Nissan Urvan)
4 Insurance of IC Properties including IC Motor Vehicles	Admin	NP-53.5 Agency-to-Agency	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	698,775.00	698,775.00	-	Insurance of IC properties including Building, furnitures, fixtures and equipment.
L. Capital Outlay											
1 Procurement of Various Information Technology Equipment	ITD	Competitive Bidding	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	SF 151	5,032,000.00	-	5,032,000.00	Provision for new and replacement of Notebook Computers for IC employees and Executives
2 Supply, Delivery and Installation of Precision Air-conditioning Unit (PACU) Axial Fan and Consumables	ITD	NP-53.9 - Small Value Procurement	Oct - Dec 2023	N/A	Oct - Dec 2023	Oct - Dec 2023	SF 151	300,000.00	-	300,000.00	Replacement of Axial Fans, Air Filter, Humidifier Bottle, and other PACU Consumables for the IC Data Center
3 Supply, Delivery and Installation/Commissioning of Brand New Air-conditioning unit (ACU)	Admin	NP-53.9 - Small Value Procurement	Oct - Dec 2023	N/A	Oct - Dec 2023	Oct - Dec 2023	SF 151	300,000.00	-	300,000.00	Includes dismantling of existing unit to be replaced
4 Procurement of Motor Vehicles	Admin	Competitive Bidding	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	SF 151	4,700,000.00	-	4,700,000.00	
M. Information Technology/System Maintenance and Other Operating Expenses (MOOE)											
1 Subscription to Microsoft Software and Licenses	ITD	NP-53.5 Agency-to-Agency	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	7,800,000.00	7,800,000.00	-	Provision for Office 365 Licenses through DBM-PS
2 Upgrade of Active Directory	ITD	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	1,000,000.00	1,000,000.00	-	Provision to upgrade the IC Active Directory
3 Procurement of Managed Printing Services	ITD	Competitive Bidding	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	4,000,000.00	4,000,000.00	-	Provision for Managed Printing Services
4 ICT Office Supplies	ITD	NP-52 - Shopping	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	39,000.00	39,000.00	-	Procurement of ICT Office Supplies
5 Subscription to Multimedia and Web Development Software	ITD	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	650,000.00	650,000.00	-	Procurement / Renewal of Multimedia & Web Development software
6 Procurement of Secure Sockets Layer Certificate Subscription	ITD	NP-53.9 - Small Value Procurement	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	100,000.00	100,000.00	-	



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7	Procurement of Electronic signature Solution	Actuarial	NP-53.9 - Small Value Procurement	Dec 2023 - Jan 2024	N/A	Dec 2023 - Jan 2024	Dec 2023 - Jan 2024	SF 151	1,000,000.00	1,000,000.00	-	Provision for procurement of electronic signature software for Actuarial and REPD (4000 envelopes)
8	Procurement of Laser Printer Consumables	ITD	Competitive Bidding	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	SF 151	2,100,000.00	2,100,000.00	-	Procurement of Laser printer consumables for IC offices/divisions
9	Subscription of Ten (10) Hosts Video Conferencing Software (Webex)	ITD	NP-53.9 - Small Value Procurement	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	SF 151	450,000.00	450,000.00	-	Provision to renew the subscription the existing Video Conference software
10	Subscription of Ten (10) Hosts Video Conferencing Software (Zoom)	ITD	NP-53.9 - Small Value Procurement	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	SF 151	120,000.00	120,000.00	-	Provision to renew the subscription the existing Video Conference software
11	Procurement of Maintenance Service Agreement of Data Center Equipment and Servers	ITD	Competitive Bidding	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	4,500,000.00	4,500,000.00	-	Provision for Maintenance
12	Procurement of Back-up Software	ITD	Competitive Bidding	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	SF 151	1,500,000.00	1,500,000.00	-	
13	Upgrade of Network End-User Activity Monitoring Software	ITD	Competitive Bidding	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	SF 151	3,000,000.00	3,000,000.00	-	Provision for Comprehensive maintenance agreement for three (3) years
14	Procurement of Comprehensive Maintenance Support Services for the Enhanced Licensing System (ELS), Oracle Database, Oracle Business Intelligence and Oracle Weblogic Server	Information Systems Division	Competitive Bidding	4Q 2023	4Q 2023	4Q 2023	4Q 2023	SF 151	5,000,000.00	5,000,000.00	-	Provision for Comprehensive Maintenance Support for the ELS, Oracle Database, OBI and Weblogic Server
15	Procurement of ORACLE Hardware and Program Technical Support Services	Information Systems Division	Direct Contracting	Jan - Dec 2023	N/A	Jan - Dec 2023	Jan - Dec 2023	SF 151	2,800,000.00	2,800,000.00	-	This includes ORACLE Software Update Licenses and Support
16	Procurement of Data Governance Solution	ITD	Competitive Bidding	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	SF 151	4,130,000.00	4,130,000.00	-	Provision for Comprehensive maintenance agreement of Data Governance
17	Subscription to Online Cybersecurity Tools and Resources	Information Systems Division	Competitive Bidding	4Q 2023	4Q 2023	4Q 2023	4Q 2023	SF 151	3,000,000.00	3,000,000.00	-	
18	Procurement of Solid-State Drive (SSD)	ITD	NP-53.9 - Small Value Procurement	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	SF 151	1,000,000.00	1,000,000.00	-	Replacement of Existing HDD for fast and reliable storage
19	Conduct of Third Party Vulnerability Assessment and Penetration Testing for CY 2023	ITD	NP-53.9 - Small Value Procurement/Competitive Bidding	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	SF 151	2,000,000.00	2,000,000.00	-	Conduct of VAPT
20	Procurement of Services for the Subscription of Human Resource Information System	HRD/ISysD	Competitive Bidding	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	SF 151	40,000,000.00	40,000,000.00	-	Provision to manage and automate the core processes of IC HR
N. Gender and Development (GAD) Projects												
1	Maintenance of the breastfeeding station and childcare facility	IC GADFPS	NP-53.9 - Small Value Procurement	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	Jan - Dec 2023	SF 151	120,000.00	120,000.00	-	Pursuant to R.A. No. 10028 or the Expanded Exclusive Breastfeeding in the Workplace Law
2	Conduct of a 3-day GAD Planning and Budgeting Workshop	IC GADFPS	NP-53.9 - Small Value Procurement / NP-53.10 Lease of Real Property and Venue	Sept - Dec 2023	Sept - Dec 2023	Sept - Dec 2023	Sept - Dec 2023	SF 151	550,000.00	550,000.00	-	Pursuant to PCW Memorandum on the Preparation and Online Submission of FY 2024 GAD Plans and Budgets
3	Conduct of Activities for the 2023 National Women's Month Celebration	IC GADFPS	NP-53.9 - Small Value Procurement	Feb - Mar 2023	Feb - Mar 2023	Feb - Mar 2023	Feb - Mar 2023	SF 151	124,000.00	124,000.00	-	Activities for the 2023 National Women's Month Celebration
4	Conduct of Activities for the 2023 Anti-Violence Against Women and their Children Campaign	IC GADFPS	NP-53.9 - Small Value Procurement	Oct - Dec 2023	Oct - Dec 2023	Oct - Dec 2023	Oct - Dec 2023	SF 151	750,000.00	750,000.00	-	2023 Anti-Violence Against Women and their Children Campaign advocacy materials and customized corporate reversible jackets for the Insurance Commission
GRAND TOTAL									211,558,564.00	201,076,564.00	10,482,000.00	



Department of Finance
Insurance Commission
 2023 Consolidated Annual Procurement Plan (APP)

PREPARED BY:


 TRANQUILINO E. ESPEJON
 Head, BAC Secretariat

RECOMMENDING APPROVAL :


 EDWIN CORNELIUS A. LAUZ
 BAC Member


 ATTY. JAN LAURENCE G. GATCHALLAN
 BAC Member

on leave
 ATTY. JUAN PAOLO P. ROXAS
 BAC Member


 ATTY. DAVID RICARDO S. CAGAHASTIAN
 BAC Vice Chairperson


 ARTURO S. TRINIDAD II
 BAC Chairperson

APPROVED

DISAPPROVED


 REYNALDO A. REGALADO
 Insurance Commissioner

Date: 05 JAN. 2024