



Republic of the Philippines  
 Department of Finance  
**INSURANCE COMMISSION**  
 1071 United Nations Avenue  
 Manila



**NOTICE TO PROCEED**

\_\_ February 2024

**Ms. EMZ CATAYONG**  
 Special Projects Manager  
**Philippine Journalists, Inc.**  
 Cor. 19<sup>th</sup> & 20<sup>th</sup> Sts. Journal Bldg.  
 Barangay 652, Port Area, Manila

Dear **Ms. Catayong**:

With the Contract Agreement having been approved, you are given notice to commence delivery for the **Publication of Insurance Memorandum Circular No. 2024-01** regarding **Increase in the Benefits for Compulsory Motor Vehicle Insurance Coverage** (P.R. No. 2024-02-022) on 02 and 09 March 2024.

Likewise, you shall be responsible for performing the required services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Please return one copy to the Insurance Commission c/o the Bids and Awards Committee Secretariat.

Thank you.

Very truly yours,

  
**REYNALDO A. REGALADO**  
 Insurance Commissioner



I acknowledge receipt of this Notice on  
 Name of the Representative of the Publisher  
 Authorized Signature

: 2/22/2024  
 : EMZ CATAYONG  
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